

**ANDHRA CHRISTIAN COLLEGE :: GUNTUR**  
**(Day, Evening & P.G.)**  
**NOTICE**

Date : 13.07.2020

All the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> year B.A. students are hereby informed to submit their names for the certificate course on "**PERSONALITY DEVELOPMENT**" for the academic year **2020-2021** to the H.O.D., Department of English, Guntur on or before 29.07.2020. The Course will commence from 31.08.2020 and the duration of the course is 30 days.

  
H.O.D.

**Dept of English**

  
PRINCIPAL

**Copy to:**

1. The Co-ordinator, IQAC, Andhra Christian College.
2. The Office Manager, Andhra Christian College.

# ANDHRA CHRISTIAN COLLEGE :: GUNTUR

Department of English  
Certificate Course on  
**PERSONALITY DEVELOPMENT**  
2020 -2021

## Objectives for Personality Development :

- 1) Facilitate deeper understanding of one's strengths, weakness, values and beliefs
- 2) Develop confidence building
- 3) Improve effective communication
- 4) Strengthen interpersonal skills
- 5) Cultivate leadership skills
- 6) Teach time Management
- 7) Enhance the ability to recognize, understand and manage one's own emotions

## Course Syllabus

### UNIT.I.

#### Introduction to personality Development :

- a) Definition and significance of personality development
- b) Theories of personality
- c) Role of personality in personal and professional life

### UNIT. II.

#### Building a positive attitude

- a) Importance of a positive attitude
- b) Techniques to develop and maintain positivity
- c) Overcoming negative thoughts

### UNIT. III.

#### Goal setting and motivation

- a) Importance of setting goals
- b) SMART Goals Framework
- c) Strategies for staying motivated

UNIT. IV.

**Creativity and Innovation**

- a) Understanding creativity and Innovation
- b) Techniques to foster creativity
- c) Applying creative thinking to problem solving

**COURSE SCHEDULE**  
**PERSONALITY DEVELOPMENT**  
**(30 hours)**

Sl. No	TOPIC	HOURS
1	Introduction to Personality Development	8
2	Building a positive attitude	8
3	Goal setting and motivation	7
4	Creativity and Innovation	7

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13.	M. Padma sri	X	X	a	X	X	X	X	X	X	X	X	X	X	X
14.	D. Sudheer	X	X	X	X	a	X	X	a	X	X	X	X	X	X
15.	M. Vijay Kumar	X	X	X	X	X	a	X	X	X	X	X	X	X	X
16.	B. Kranthi Babu	X	X	X	X	X	X	X	a	X	X	a	X	X	X
17.	N. Bhavani Nikethan	X	X	a	X	X	X	X	X	X	a	X	X	X	X
18.	M. Prakasa Rao	X	X	X	a	X	X	X	a	X	X	X	X	X	X
19.	Sk. Syed Peervali	X	X	X	X	X	a	X	X	X	X	X	X	X	X
20.	U. Sri Harsha	X	X	X	X	X	X	X	a	X	X	X	X	a	X
21.	M. Jaya Raju	X	X	X	a	X	X	X	X	X	a	X	X	X	X
22.	R. Venkateswarlu Naik	X	X	X	X	X	a	X	X	X	X	X	X	X	X
23.	P. Ch. Sai Krishna	X	X	X	X	X	X	X	a	X	X	X	X	X	X
24.	K. Noel Jashuva	X	X	X	a	X	X	X	X	a	X	X	X	X	X
25.	N. Sowmya	X	X	X	X	X	X	X	a	X	X	X	X	X	X
26.	B. Bhanu Teja	X	X	X	a	X	X	X	X	X	X	X	X	X	X
27.	S. M. Raj Kumar	X	X	X	X	X	X	X	X	X	X	X	a	X	X

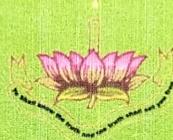


"Ye shall know the Truth and the Truth shall set you free"

# Andhra Christian College::Guntur

(Day, II Shift & P. G.)

Accredited with A-grade by NAAC



Estd. 1885

## CERTIFICATE

This is to certify that Mr. / Ms. S.M. Raj Kumar

Class III B:A, Regd. No. \_\_\_\_\_ has participated and successfully completed Certificate Course in *Personality Development* conducted by the Department of English from 31-08-2020 to 18-09-2020 and obtained Grade \_\_\_\_\_.

Coordinator

Principal

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Estd. 1885

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*Coordinator*

*Principal*